

Evaluation Form for Training Session (WP 4 - Learn to Learn competence for IVET)

Target group:	Trainer, teacher
Date:	
Training Session:	
Class/ Grade / professional area (dual system):	

Please evaluate the session based on the following criteria. Please check the appropriate rating:

	5	4	3	2	1
Criterion	Very Good (100%)	Good (80%)	Satisfactory (60%)	Sufficient (40%)	Poor (20%)
Achievement of learning objectives (Did the learners reach the planned learning objectives?)					
Didactics (were my chosen structure, material and organization well prepared and relevant?)					
Adaptation to learners' level (Did I recognize the different learners and their needs?)					
Time management (Was the time dimension in the session well planned by me?)					
Interactivity and learner engagement (Were the learners level of involvement satisfying?)					
Clarity of content (was my presentation in the session understandable for the target group?)					
Handling of disruptions / challenges (Did I solve upcoming problems and challenges?)					
Own general satisfaction with the delivery (Did the session meet or exceed my expectations?)					

General feedback (open questions)

What went especially well in your training session?

What could be improved?

What measures will I take for future sessions?

